

NATIONAL CATHOLIC SAFEGUARDING COMMISSION

Meeting to be held on Tuesday 6th December 2016 from 11.00 – 16.00

At: The Lower Library, Archbishop's House, Ambrosden Avenue, Westminster, London

Agenda Part 1

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|---|-------|---|--------------|------------------------|
| 1 | 11.00 | Apologies for absence | | |
| | | Introduction of new members: Elizabeth Manero | | (Chair) |
| 2 | | Opening Prayer | | |
| 3 | | Members declaration of Interests and statement of Confidentiality | | (Chair) |
| 4 | 11.20 | Minutes for ratification | | |
| | 4a | Meeting held on 6 th September 2016, | | (attachment) |
| 5 | 11.30 | Matters arising from the minutes of 6th September 2016 | | |
| | 5a. | Action List from 6 th September 2016 | | (attachment) |
| | 5b | Other matters arising, not already on the agenda. | | |
| 6 | 11.45 | Items to be noted | | |
| | 6a | <u>CSAS</u> | | |
| | | i CSAS Work Tracker | (CL) | (attachment) |
| | | ii Policy and Procedure review | (CL) | |
| | 6b | <u>NCSC</u> | | |
| | | i. Budget Report | (Chair & BS) | (attachment) |
| | | ii. Website report | (BS) | (attachment) |
| | | iii. Redraft of policies and procedures for webpage inclusion | (CL) | |
| | | iv Recruitment | (Chair & BS) | |
| | | v. Chairs of Commissions representatives | (Chair) | |
| | | vi. Co-opted Diocesan SC | (Chair) | |
| | 6c | <u>Safeguarding Structure</u> | | (Chair/CL) attachment |
| 7 | 12.00 | Items for discussion/agreement | | |
| | 7a | <u>Survivor Advisory Panel</u> - report from the Chair | | (DM) |
| | 7b | <u>Communications Strategy</u> | | ((CL) (attachment) |
| | 7c | <u>QAF update and data for annual reports</u> | | (CL) (attachment) |
| | 7d | <u>Link Members</u> | | |
| | | i. Role Review- sub group report | (LS) | (attachment) |
| | | ii. Allocations Diocesan Link Members | (ALL) | (attachment) |
| | 7e | <u>NCSC members terms of office</u> | | (Chair/BS)(attachment) |
| | 7f | <u>Pastoral Support Service</u> | | (Chair) |
| | 7g | <u>Proposed Role/Job description for Vice Chairs of Diocesan Safeguarding Commissions</u> | | |
| | | | (CL) | |
| | 7h | <u>Safeguarding Structure</u> | | (Chair/CL)(attachment) |
| | 7i | <u>Away day 2017</u> | | (Chair/ALL) |

8 **Any other business**

9 13.00 **Dates and time of next meeting:**
 14th March 2017. Hinsley Hall, Leeds. 11am-4pm.

Dates of future meetings for 2017:

6th June 2017 London 11am-4pm

5th September 2017 Hinsley Hall Leeds 11am -4pm

5th December 2017 London 11am-4pm