

NATIONAL CATHOLIC SAFEGUARDING COMMISSION

Minutes of the Meeting held on Tuesday 7th June, 2016 from 11.00 – 16.00

At: The Lower Library, Archbishop's House, Ambrosden Ave., London, SW1P 1QJ

Part 1

Present: Chris Pearson (Chair)
James Boner
Philip Dand
Mark Davies
Peter Houghton
Brendan Killeen
Dave Marshall
Philomena McCluskey
Rachel O'Driscoll
Helen Sheppard
Stephen Spear
Lyndsay Spendelow

In attendance:

Colette Limbrick, Director, CSAS
Rose Anderson, Secretary
Bernadette Speakman, Secretary elect

1 **Apologies for absence** had been received from: Marcus Stock, Dianne Swiers and Lindsay Voss

Introduction of new members:

The Chair welcomed Steve Spear (Lay Member), Dave Marshall (Chair of the SAP) and Bernadette Speakman (Secretary elect) to the meeting and all present introduced themselves.

2 **The Opening Prayer** was led by Mark Davies.

3 **Members declaration of Interests and statement of Confidentiality**

There were no declarations made

4 **Minutes**

4a Away Day 7th March 2016

These were accepted as a correct record

James Boner advised members that at a recent meeting of CoR Tina Campbell (Scotland) gave a presentation on the McLellan Report and that she expressed interest in the Hallam Project.

There was a brief discussion on the facilitated session at the away day. All who had been present agreed that Sir Roger Singleton had given a discipline and focus to the discussion, pulling together a range of strands which could be included in the Quality Assurance Framework.

It was agreed that Sir Roger be asked for a quote to be included in the Annual Report.

(Action: Chair)

4b Meeting held on 8th March 2016

These were accepted as a correct record.

Matters arising from the minutes of 8th March 20165a. Action List from 8th March 2016

Item 1: Recruitment to the Survivor Advisory Panel covered later in the meeting

Awareness and Safety Manual- covered later in the meeting

Effectiveness and Improvement- the Chair advised that his meeting with the Church of England did not cover policies and procedures; discussion had centred around how the NCSC works and there may be future discussions on the Pastoral Support Service proposals. Philip Dand and Helen Sheppard advised that their contacts in the Church of England were very interested in the Structures in the Catholic Church.

The Chair raised the need for a **Theology of Safeguarding**. The following points were noted:

- There is already reference to this in the Training pack
- There should be agreement from all Bishops and Religious on this
- There is already a foundation for this in Australia and the USA – from a Religious perspective
- Safeguarding must not be seen as an add on – it must permeate everything
- There should be a Safeguarding Theology – not a Theology of Safeguarding
- What has safeguarding learned from theology?
- A simple statement- a foreword or preface- could say:
“we are all created in the image and likeness of God in the care for all mankind”
- There is a better response to safeguarding as a requirement for theology – not for insurance

It was agreed that the Chair should contact Fr Chris Thomas to nominate someone to assist with this. (ACTION: Chair)

Clergy Training

It was noted that the Chair and Colette Limbrick were reviewing the programme.

5a Vocations-**It was agreed that** Fr Jamison be invited to attend the meeting in December. (ACTION: Chair & BS)

Lourdes Policy There were no comments on the Policy from Lourdes. There was discussion on the management of Pilgrimages from England and Wales and it was noted that all diocesan pilgrimages are required to undertake risk assessments and follow the national policies for safeguarding. Colette Limbrick advised members that CSAS receives a number of enquiries relating to adult pilgrimages.

Training for Trustees on Liability. **It was agreed that** the Chair should write to Fr Christopher Thomas on this matter. (Action: Chair)

Safeguarding Statement. Colette Limbrick advised members that this would be incorporated into the policies in July. (ACTION: CL)

6d Integrity in Ministry The Chair advised members that he had been in correspondence with Bishop O’Toole and would now write to Archbishop Smith (ACTION: Chair)

5b Other matters arising, not already on the agenda.

There were no matters raised

Items to be noted6a CSASi. Independent Inquiry into Child Sexual Abuse

Lyndsay Spendelow informed members that the Archdiocese of Birmingham and the issue of Child migration were to be included in the Independent Inquiry. She also

advised that the Church's Council (set up for the IICSA) was identifying organisations which may be able to provide information on Child migration. James Boner advised that the Catholic Church stopped Child Migration in 1953, but there may be many children involved and several organisations. He advised that CoR has written to all of its members for information on their involvement and he advised that some Child migration may have been organised by dioceses.

Dave Marshall informed members that he had worked on the Northern Ireland Inquiry and that there may be information on the HIA website relating to this.

ii. CSAS Work Tracker

Colette Limbrick advised that she would forward the late version of the work tracker to members after the meeting. **(ACTION: CL)**

6b NCSC

i. Budget Report

Rose Anderson referred members to the budget report which had been circulated prior to the meeting and informed them of changes in the budget for 2016, which had been notified in May.

Members agreed to changes in the signatories to the accounts- namely the addition of Rachel O'Driscoll as Lay Vice Chair and Bernadette Speakman as Secretary. **It was also agreed** that Rose Anderson be removed from the list of signatories at the end of August, when all activity relating to the Anglophone conference would be completed.

(ACTION: Chair/RA write to Accounts)

ii. Website report

Members noted the contents of the report which had been circulated prior to the meeting.

iii. Recruitment

Secretary to the NCSC

The Chair confirmed the appointment of Bernadette Speakman from 1st July 2016

Lay Vacancy

The Chair advised that following interview a provisional offer of appointment had been made.

Chairs of Commissions representatives

IT was noted that despite reminders there had still been no nominations to fill the two vacant Chair positions on the NCSC (One for diocesan and one for religious commissions)

Co-opted CCIA representative

The Chair advised that he had written to the Chair of the Board of CCIA and he had nominated Kathy Perrin, CEO of CCIA to represent the insurers. **It was agreed that** the Chair should write to Kathy Perrin and invite her to join the NCSC.

(ACTION: Chair)

7 1 **Items for discussion/agreement**

7a Survivor Advisory Panel (SAP)- report from the Chair

Dave Marshall, Chair of the SAP, tabled a paper outlining the work undertaken so far. The SAP had met twice and developed a work plan. He reminded members that the role of the SAP was to advise the NCSC from the perspective of the Survivor.

IT was noted that the SAP work plan included looking at procedures and **it was agreed that** Colette Limbrick should send the current revisions of procedures to the SAP.

(ACTION: CL)

7b Communications Strategy

Report from Teleconference 26th May 2016 re website audits.

The Chair advised that "United by Design" had undertaken an audit of the NCSC and CSAS websites and this audit had been discussed at a teleconference on 26th May. Following this a meeting had been arranged with Wild Goose Websites- who manage the NCSC website- to discuss possible changes.

Another meeting would be arranged in September.

It was noted that although Dianne Swiers had resigned from the NCSC she would continue to be a member of the Communications subgroup, representing Chairs of Commissions.

7c Link Members

i. Reports

Rachel O'Driscoll advised that she would be attending a meeitn with the Nottingham Commission later in the week.

The Chair advised that he had been to Hallam Commission and was involved in the induction for their new chair and commission members.

ii. Role Review- sub group report

Lyndsay Spendelow(Chair of the subgroup) reported that the response to the review of the link role showed that Link members were wanted, Email discussions had taken place with the subgroup and it was planned that a report should be available for the September meeting. **(ACTION: LS)**

7d Anglophone Safeguarding Conference 2016- "Listening" -Working group update

Members were informed that arrangements for the conference were well in hand. Most places had been taken and all speaker arrangements had been made. The Chair asked Colette Limbrick to thank Amy Roberts for her considerable input into the organisation of the conference, The Chair also thanked Rose Anderson for her input. **(ACTION:CL)**

7e Management Structures -update

Rachel O'Driscoll referred to the paper which had been circulated prior to the meeting. The paper had been revised following consultation and discussion. It now included a recommendation that Chairs of Commissions could provide Supervision. There was discussion for the need for Supervisor to be in practice and it was recommended that they should be members of a registered profession and still on the register. **It was agreed that this would be discussed further. (ACTION: Chair/RO'D/CL)**

It was noted that the outcomes pf supervision should be included in the Quality Assurance Framework.

Rachel O'Driscoll advised members that she had recently attended a meeting of Chairs of Commissions and some of them were not aware of the National Standards- others found them confusing as new documents had been laid over old ones. She suggested that an electronic pack of documents for Charis of Commissions be produced.

7f Annual Report 2015/2016 -Timeline and quotation

Members approved the timeline for the production of the annual report and publication/press conference on 29th July 2016. IT was noted that the press conference would be held in the Hinsley Hall, Westminster.

Member Iso approved the costings for the report.

7g Quality Assurance Framework (QAF) Report from Subgroup teleconference 12th May 2016

The Chair referred to the draft QAF which had been circulated prior to the meeting.

She advised members that this had been drafted following the teleconference on 12th May. There was a need to identify areas to be included in the QAF and identify where the information will be collated. He added that previous audits had looked at compliance and there was now a need to look at different issues- including outcomes.

It was suggested that the development of audit tools should be commissioned.

The following suggestions were made:

- Religious Organisations should be included
- Independent organisations should be included
- The budget should e identified

Members agreed that the framework in the circulated document was acceptable and **it was agreed that** a further meeting of the subgroup be arranged. Philomena McCluskey and Peter Houghton agreed to join the group. **(ACTION: RA/BS)**

7h Developing a research proposal

The Chair referred to the attached paper from a University. He advised that he had asked the SAP to consider the proposals and whether they could be involved with support from CSAS. It was suggested that the paper lacked academic vigour and that a research proposal should come from the NCSC and SAP not from the University itself.

It was agreed that Dave Marshall and Colette Limbrick should meet to discuss this further.

(ACTION: CL/DM)

It was also agreed that the University be advised that their proposal would be shelved for now.

(ACTION: CL)

8 **Any other business**

There were no matters raised.

9 **Dates and times of meetings in 2016:**

6th September at Hinsley Hall, Leeds and 6th December in the Lower Library, Archbishop's House, Ambrosden Avenue, Westminster, London SW1P 1QJ.

After the meeting the Chair thanked Philip Dand for his service as a Commission Member for the past 6 years and in her absence Dianne Swiers for her contribution over the last 3 years. He also thanked Rose Anderson for her work as Secretary to the Commission for the past 8 years. He wished them all a happy retirement.